



November 2016

Dear Parents and Guardians,

Our Fall Scholastic Book Fair will begin on Friday November 18th and end on Friday November 25th, 2016. The Book Fair will be primarily a French Fair, however, there will be English books available for students in grades 4, 5, 6, 7 and 8.

Students will have an opportunity to preview the books at the fair with their classroom teacher and create a "Wish List" to bring home. Students will be able to purchase books during the school day according to a pre-set schedule. In order to avoid lost money, it is recommended that parents send a cheque (payable to Ventura Park PS) instead of cash with their child. I encourage parents to discuss the purchase(s) that their child is intending to make in order to avoid the purchase of a non-parent approved item (poster, pens, markers, erasers etc.); sending the name of the item(s) you wish your child to purchase, is very helpful. **The Book Fair will be open during interviews on Thursday November 24th (3:30 pm - 8:00 pm) and Friday November 25th (9:00 am - 12:00 noon).**

Being a part of this special event is easier than you think and there are many ways to volunteer, including:

- Helping to set-up and create book displays before the fair begins
- Greeting students, teachers and parents at the fair
- Working at our cashier table or working at our pre-paid re-order table
- Helping students and parents select the "just right" book
- Packing up the books at the end of the fair

If you are available to volunteer at our Spring Scholastic Book Fair, please click on the link provided <http://bit.ly/volunteerVPPSbookfair> to direct you to an online form to fill out, or, if you would prefer a paper copy please print page 2 of this letter and return to Mme Matthews by Tuesday November 15th 2016.

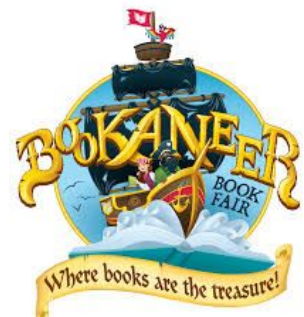
I will send each volunteer a confirmation of their date and time.

Thank-you for your support!

Mme Matthews

Teacher-Librarian

905-707-6488 ext 110 or 109




**Ventura Park's Fall Scholastic Book Fair**  
**Return to Mme Matthews by Tuesday November 15th, 2016**

Volunteer First Name and Last Name: \_\_\_\_\_

Name of child at Ventura Park and class/teacher: \_\_\_\_\_

Relationship to child: \_\_\_\_\_

Please check  your availability in the boxes below to indicate when you are available and return the form to school with your child by Tuesday November 15th, 2016.

\_\_\_\_\_ Please schedule me to volunteer for ALL of the times indicated below.

Please schedule me to volunteer for ONLY \_\_\_\_\_ time(s) out of the choices indicated below.

	Friday Nov 18	Monday Nov 21	Tuesday Nov 22	Wednesday Nov 23	Thursday Nov 24		Friday Nov 25
9:00 – 11:00am						9:00 am - 10:00 am	
11:20 am– 12:40pm						10:00 - 11:00 am	
1:40 – 3:20pm						11:00 am - 12:00noon	
3:20 - 4:30 pm							
4:30 - 5:30 pm							
5:30 - 6:30 pm							
6:30 - 7:30 pm							
7:30 - 8:00 pm							

I look forward to seeing you at the Book Fair! Thank-you for your support.  
Mme Helen Matthews                      905 - 707- 6488 ext 110 or 109